

# PLAY YOUR CHARTS RIGHT



**START FROM NOTHING**

Bar charts are great for comparisons. To judge their end points, the bars should begin at a zero baseline.

**PRESENT THE FACTS**

**DISTORTED REALITY**

Line charts often show a trend. Stretching the height of the graph can create fake drama, while stretching the width can underplay it.

**DITCH THE PIE**

Pie charts seem friendly, but in reality they're hard to read. In most cases, you can find a better alternative.

**SIZE MATTERS**

It's harder to compare areas or volumes than lengths. To avoid people getting the wrong impression, use them as a last resort.

**STICK TO THE POINT**

135.56777890223

Extra decimal places look impressive and imply accuracy, but they're often pointless. So, take a step back and round numbers off before plotting.

**SPARE THE INK**

Background, borders, shading, dark grid lines and needless labels are your enemies. Banish them to draw attention to the data.

**A DIMENSION TOO FAR**

Unless you're actually plotting the third dimension, don't use 3D. It skews the data and makes comparisons harder.

**OVER THE RAINBOW**

Use color to communicate information and not for decoration. Too many colors can confuse and disorient.

**LESS IS MORE**

**AVOID MYSTERIES**

Text is your friend. Thoughtful use of labels means no one's in the dark. Every chart and every axis need at least a title.

**A TALE OF TWO STORIES**

Charting two sets of data with one scale on the left and another on the right can be confusing, and suggests a relationship that may not exist.

**STAND ON THE RIGHT**

1858
353
3
556
7889
05455
75422
35688886
567543
6654
356765
7574
67585
8
32
5235

Tables are good for looking up individual numbers. But, to help people scan and compare them, align whole numbers flush right.

**KEEP IT SIMPLE**

**BACK TO BASICS**

With charts, simpler is always better. To keep things even clearer, when you have one or two values, just show the numbers.